

# Star Homeschool Academy

## Elementary Academics Parent Consent to Policy

*Minimum of one parent signature required. One form per family.*

### 1. **At-home Study**

As the parent of an Elementary age student, I understand that I am the primary educator of my student. I am responsible for using Canvas to obtain course schedules and class announcements, follow the schedules for at-home days, providing the necessary instruction for any subjects not covered by Star (i.e. spelling, phonics/reading instruction), grading student course work, and for supervising excellent at-home study.

### 2. **Records**

Star Homeschool Academy classes offer a supplementary education program for students that does not function as a school and, as such, does not keep any student records including transcripts, student scores, attendance records, etc. Records are only kept for students enrolled in Star Homeschool Academy Star Private School Satellite Program (PSP).

### 3. **Parent-Teacher Communication**

I am responsible for initiating any communication with the teacher regarding my student's academic and behavioral needs. It is Star Homeschool Academy's policy to communicate directly and immediately with parents when needed. All individuals will be directed to go to the person to clear the misunderstanding, resolve the issue, and reconcile. If individuals are not able to resolve the situation one on one, then it is acceptable to contact, in writing, that employee's immediate supervisor.

### 4. **Curriculum & Materials**

I am responsible for purchasing the required curriculum in a timely manner. I understand my student may be hindered academically by not having the required texts on time. While our classes are considered an enrichment program, I understand that my student will have a better experience in class if the Star curriculum and course schedules are followed at home. I will ensure that my student has the required materials in their backpacks for each class day.

### 5. **Classroom Conduct and Notification**

I am responsible for my student's conduct and character in class including promptness, respectful behavior, and appropriate apparel. I will ensure that my student follows the Student Standards of Conduct policy. I accept responsibility to follow through on discipline issues brought to my attention by the teacher or other staff members.

### 6. **Parent Participation**

Parents are an important part of our Star community, therefore we require parents to volunteer in our Star on-campus classes. I understand that I am responsible to sign up to serve class period per semester for each student enrolled (Mondays= 3 class periods, Wednesdays= 2 class periods). My responsibilities may include assisting the teacher in the classroom, taking children to the restroom, and supervising at recess and lunch. The ability to sit in on extra classes is at the discretion of the teachers and staff. I understand that a fee may be assessed if I do not participate. (See our Fees Policies for further details.)

While on campus at any time or on Star sponsored field trips, I will help promote a positive atmosphere of respect and modesty. I will dress modestly, be respectful to the staff, students, and other parents, and seek to have my words and attitude be positive and Christ honoring.

### 7. **Student Support Contract**

In the event my student's academic needs are interfering with the school day, my student may need a student support contract. In some circumstances, I may be required to attend class with my student. I understand if my student is placed on a student support contract, we (parent & Star staff) will intentionally work towards accommodating the student's learning needs.

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### 8. Student Behavior Contract

In the event of serious misconduct, my student may be placed on a student behavior contract. In some circumstances, I may be required to attend class with my student. I understand continued misbehavior may be grounds for dismissal from class.

### 9. Star Homeschool Academy

Star Homeschool Academy is a partnership with parents. As such, Star parents are expected to volunteer to plan, lead, and coordinate events such as potlucks, park days, and other special events. Star administration will support the planning and oversight of events by sending information to families as events are planned, reserving venues and assisting as needed.

### 10. Financial

It is my responsibility to understand Star Homeschool Academy financial information and policies including fees, tuition, refund policies, and due dates, and to pay all required fees on time. Enrollment in any Star Homeschool Academy program is contingent upon being financially current in all Star Homeschool Academy programs, Star classes and Star PSP. I understand my student will not receive course materials or be allowed to attend class until all fees are paid in full or installment plan is set-up in FACTS.

### 11. Waitlist

I understand when a class is filled students who add the class will automatically be placed on a waitlist. As seats become available, students will be offered the seat in the order in which they were placed on the waitlist.

### 12. Hold Harmless

I understand my involvement in Star Homeschool Academy provides opportunities for me to participate in the program. I understand I am not an employee of Star Homeschool Academy; as such I will not receive any compensation, benefits, or worker's compensation insurance for my services. I understand there is a risk of injury, damage, and loss to me and I agree to assume all risks and responsibilities surrounding my participation. In consideration of the opportunity to participate, I hereby release and forever discharge and hold harmless Star Homeschool Academy, its trustees, officers and employees, from any and all claims, demands, costs, liabilities and actions, including attorney's fees and court costs, arising out of my participation in this program.

### 13. Admittance

The administration of Star Homeschool Academy has the sole discretion to determine who will be admitted to the program and who will be allowed continued participation in the program.

**I have read and understand the foregoing provisions and agree to abide by the terms thereof.**

#### Father / Legal Guardian

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Mother / Legal Guardian

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_